Carroll County 4-H Fair
Agreement for Rental of Space – Outside Vendor
July 14 – 21, 2023

Business Name/Organization:	____ Nonprofit (Y/N)
Contact Person & Title:	
Address:	
City/State/Zip:	
Phone Number:	Cell/Mobile (must be able to receive text messages:
Email Address:	
Description of Booth	

This AGREEMENT is made between the Flora Community Club, Inc. (FCC), and the party listed above (Vendor) for the use of space on the Carroll County Fairgrounds for the week of the Carroll County 4-H Fair, including dates immediately before and after (as may affect the setup and cleanup of the Fair Grounds).

WHEREAS, FCC has exclusive charge and control of the non-4-H part of the Carroll County Fairgrounds for the duration of the Carroll County 4-H Fair,

WHEREAS, the Vendor has a business or activity that would benefit by display, marketing, or distribution of information during the fair, as part of the and surrounding Vendor Area;

THEREFORE, the Parties enter into an Agreement for Rental of Space, as follows:

1. Identification of Space Leased.

FCC leases to Vendor space# _____in the Open Area of the Fair Grounds.
Space leased will be determined by availability and date received (first come/first served)

2. Lease Term. The lease term is a period of approximately eight (8) days as set forth above.

3. Lease Rate. Vendor agrees to pay for the Rental of Space as follows.

a. Non-electric Space size 10 ft by 20 ft | $150 per space	$
b. If 110 Electric is needed, please add $50	$
c. If 220 Electric is needed, please add $100	$
d. If water is needed, please add $25	$
Total Booth Rental Amount	$

4. Payment Tendered. Payment in full is required upon execution of this Agreement and required to secure space. Your space is not confirmed until payment is received in full.

5. Setup - Tear Down. Vendor Space must be set up and available to the public no later than 5:00 p.m. on Saturday, July 15, 2023, and taken down no sooner than 9:00 p.m. on Thursday, July 20, 2023. Each booth is responsible for providing any **Heavy Duty Extension Cords**, power strips,

ladders, hangers, or anything else that is needed for setting up their booth.

6. Public Hours. The Carroll County Fair will have activities throughout the day beginning Saturday July 15th. Public times start in the afternoon and run until 9:00 p.m. Refer to the 4-H Schedule for activities involving the Show Arena.

7. No Poaching. Business/Organizations agree to stay out of other Business/Organization's assigned space unless specifically authorized by that Business/Organization. Violators will be asked to leave the Fair for the remainder of the term.

8. Clean Up After Fair. Vendor agrees to remove all property and clean up all trash created by Vendor or Vendor's activities. The Leased Space must be cleaned and cleared of all property, trash and debris no later than noon Saturday, July 22, 2023.

9. Indemnification of Town of Flora and Flora Community Club. By signature on this Agreement, Vendor agrees to indemnify ad hold harmless the Flora Community Club and the Town of Flora from any liability which may occur from and during the rental and occupancy of the space. ***Business and nonprofit vendors must be able to provide a Certificate of Insurance upon request*.**

10. No Responsibility for Lost, Stolen, or Damaged Property. Vendor acknowledges that the Town of Flora and the Flora Community Club are not responsible for any lost, stolen or damaged property. Security of Vendor's personal property is the sole responsibility of Vendor.

11. NOTICE – **No Cougar Paws, Bear Claws (or the like) or Lemon Shake-Ups (or the like).** To encourage our youth programs, we do NOT allow sale of products that compete with the student-supported booths. Your signature below agrees to this prohibition, and violation of this paragraph will result in you being asked to leave the fair and a 2-year ban from the event.

Agreed to by the Parties, by their signature below, on the date written below.

Date:

Flora Community Club _____ (Signature) ***Contact for Fair Questions:*** Marcy Robledo, Co-Chair 513-227-1701(mobile) Stephanie Mills, Co-Chair 260-435-0216 (mobile) ***Email***: marcy@floracommunityclub.org	Vendor _____ By: Signature Printed Name/ Title Make checks payable to: ***Flora Community Club, Inc.*** Return checks and signed Agreement to:
Drop off for Contracts and Questions: Flora Town Office, Attn Marcy Robledo 4 E Main St, Flora, IN 46929	***If mailing, please send to:*** Flora Community Club Attn Marcy Robledo 4 E Main St, Flora, IN 46929