Carroll County 4-H Fair
Agreement for Rental of Space
July 14 – 21, 2023

Business Name/Organization: ____ Nonprofit (Y/N)	
Contact Person & Title:	
Address:	
City/State/Zip:	
Phone Number:	Cell/Mobile (must be able to receive text messages):
Email Address:	
Description of Booth:	

This AGREEMENT is made between the Flora Community Club, Inc. (FCC), and the party listed above (Vendor) for the use of space in the Merchant's Building for the week of the Carroll County 4-H Fair, including dates immediately before and after (as may affect the setup and cleanup of the Fair Grounds).

WHEREAS, FCC is the owner of the Merchant's Building and has charge of the non-4-H part of the Carroll County FairGrounds for the duration of the Carroll County 4-H Fair,

WHEREAS, the Vendor has a business or activity that would benefit by marketing or distribution of information during the fair, as part of the Merchant's Building;

THEREFORE, the Parties enter into an Agreement for Rental of Space, as follows:

1. Identification of Space Leased. FCC leases to Business/Organization space #_____In the Merchant's Building on the FairGrounds.

2. Lease Term. The lease term is a period of approximately seven (7) days as set forth in the title, above.

3. Lease Rate. Business/Organization agrees to pay for the Rental of Space as follows.

   a. _____ Spaces in the Merchant's Building, sized 10 feet by 10 feet at the rate of One Hundred ($100.00) per space. Total due $_____.

4. Payment Tendered. Payment in full is required upon execution of this Agreement and required to secure space. Your space is not confirmed until payment is received in full.

5. Setup - Tear Down. Vendor Space must be set up and available to the public no later than 5:00 p.m. on Saturday, July 15, 2023, and taken down no sooner than 9:00 p.m. on Thursday, July 20, 2023. Each booth is responsible for providing any **Heavy Duty Extension Cords**, power strips, ladders, hangers, or anything else that is needed for setting up their booth.

6. Public Hours. The Merchants Building will be open to the public daily from **5:00pm until 9:00pm** starting Saturday the 15th. During non-public hours the doors will be locked with limited access.

Should you need access during non-public hours please contact the Coordinator in advance.

7. No Poaching. Business/Organizations agree to stay out of other Business/Organization's assigned booth spaces unless specifically authorized by that Business/Organization. Violators will be asked to leave the Fair for the remainder of the term.

8. Clean Up After Fair. Business/Organization agrees to remove all property and clean up all trash created by Business/Organization or Business/Organization's activities. The Leased Space in the Merchant's building must be cleaned and cleared of all property, trash and debris no later than 9:00 pm Thursday, July 20, 2023.

9. Indemnification of Town of Flora and Flora Community Club. By signature on this Agreement, Vendor agrees to indemnify ad hold harmless the Flora Community Club and the Town of Flora from any liability which may occur from and during the rental and occupancy of the space. ***Business and nonprofit vendors must be able to provide a Certificate of Insurance upon request*.**

10. No Responsibility for Lost, Stolen, or Damaged Property. Vendor acknowledges that the Town of Flora and the Flora Community Club are not responsible for any lost, stolen or damaged property. Security of Vendor's personal property is the sole responsibility of Vendor.

11. NOTICE – **No Cougar Paws, Bear Claws (or the like) or Lemon Shake-Ups (or the like).** In order to encourage our youth programs, we will NOT allow sale of products that compete with the student-supported booths. Your signature below agrees to this prohibition, and violation of this paragraph will result in you being asked to leave the fair and a 2-year ban from the event.

Agreed to by the Parties, by their signature below, on the date written below.

Date:

Flora Community Club	Vendor
_____ (Signature) ***Contact for Fair Questions:*** Marcy Robledo, Co-Chair 513-227-1701(mobile) Stephanie Mills, Co- Chair 260-435-0216 (mobile) ***Email***: marcy@floracommunityclub.org ***Drop off for Contracts and Questions:*** Flora Town Office, Attn Marcy Robledo 4 E Main St, Flora, IN 46929	_____ By: Signature Printed Name/ Title Make checks payable to: ***Flora Community Club, Inc.*** ***If mailing, please send to:*** Flora Community Club Attn Marcy Robledo 4 E Main St, Flora, IN 46929