

# Carroll County 4-H Fair Agreement for Rental of Space July 12 – 17, 2020

Business Name/Organization: _____ Nonprofit (Y/N)	
Contact Person & Title:	
Address:	
City/State/Zip: Delphi, IN 46923	
Phone Number:	Cell/Mobile (must be able to receive text messages):
Email Address:	
Description of Booth: laptop booth to register residents for the Mass Notification Alert System	

This AGREEMENT is made between the Flora Community Club, Inc. (FCC), and the party listed above (Vendor) for the use of space in the Merchant’s Building for the week of the Carroll County 4-H Fair, including dates immediately before and after (as may affect the setup and cleanup of the Fair Grounds).

WHEREAS, FCC is the owner of the Merchant’s Building and has charge of the non-4-H part of the Carroll County Fair Grounds for the duration of the Carroll County 4-H Fair,

WHEREAS, the Vendor has a business or activity that would benefit by marketing or distribution of information during the fair, as part of the Merchant’s Building;

THEREFORE, the Parties enter into an Agreement for Rental of Space, as follows:

1. Identification of Space Leased. FCC leases to Business/Organization space #\_\_\_\_\_ In the Merchant’s Building on the Fair Grounds.
2. Lease Term. The lease term is a period of approximately eight (8) days as set forth in the title, above.
3. Lease Rate. Business/Organization agrees to pay for the Rental of Space as follows.
  - a. One Spaces in the Merchant’s Building sized 10 feet by 10 feet at the rate of Eighty-Five Dollars (\$85.00) per space. Total due \$\_\_\_\_\_.
4. Payment Tendered. Payment in full is required upon execution of this Agreement and required to secure space. Your space is not confirmed until payment is received in full.
5. Setup - Tear Down. Vendor Space must be set up and available to the public no later than **5:00 p.m. on Sunday, July 12, 2020**, and taken down no sooner than **9:00 p.m. on Friday, July 17, 2020**. Each booth is responsible for providing any extension cords, power strips, ladders, hangers, or anything else that is needed for setting up their booth.
6. Public Hours. The Merchants Building will be open to the public daily from **5:00pm until 9:00pm** starting Sunday the 12th. During non-public hours the doors will be locked with limited access. Should you need access during non-public hours please contact the Coordinator in advance.

7. No Poaching. Business/Organizations agree to stay out of other Business/Organization's assigned booth spaces unless specifically authorized by that Business/Organization. Violators will be asked to leave the Fair for the remainder of the term.
8. Clean Up After Fair. Business/Organization agrees to remove all property and clean up all trash created by Business/Organization or Business/Organization's activities. The Leased Space must be cleaned and cleared of all property, trash and debris no later than noon Saturday, July 18, 2020.
9. Indemnification of Town of Flora and Flora Community Club. By signature on this Agreement, Vendor agrees to indemnify and hold harmless the Flora Community Club and the Town of Flora from any liability which may occur from and during the rental and occupancy of the space. **Business and nonprofit vendors must be able to provide a Certificate of Insurance upon request.**
10. No Responsibility for Lost, Stolen, or Damaged Property. FCC engages private security for overnight hours during the week of the fair. However, Vendor acknowledges that the Town of Flora and the Flora Community Club are not responsible for any lost, stolen or damaged property. Security of Vendor's personal property is the sole responsibility of Vendor.
11. **NOTICE – No Cougar Paws, Bear Claws (or the like) or Lemon Shake-Ups (or the like).** In order to encourage our youth programs, we will NOT allow sale of products that compete with the student-supported booths. Your signature below agrees to this prohibition, and violation of this paragraph will result in you being asked to leave the fair and a 2-year ban from the event.

**Agreed to by the Parties, by their signature below, on the date written below.**

Date:

Flora Community Club

Vendor

(Signature)

By: Signature

**Contact for Fair Questions:**

Stephanie Mills, Chair – 260-435-0216 (mobile)

Printed Name/ Title

**Email:** floracommunityclub@gmail.com

**Drop off for Contracts and Questions:**

Michelle Cox, First Farmers Bank & Trust  
709 E Columbia Street, Flora IN 46929

Make checks payable to:

**Flora Community Club, Inc.**

If mailing, please send to:

Flora Community Club

P.O. Box 195

Flora, IN 46929